



GoNavia Commuter Plan

Parking: The GoNavia Parking Benefit allows employees who commute to and from work to receive pre-tax funds to pay for their work-related parking expenses. Eligible expenses include:

- **Parking costs associated with a lot at or near the place of business**
- **Parking costs from a lot that is at or near the place of commute (i.e. rideshare, carpool, vanpool)**

Transit: The GoNavia Transit Benefit allows employees who commute to and from work to receive pre-tax funds to pay for their work-related mass transit expenses. Eligible expenses include:

- **Transit passes**
- **Ticket books**
- **Fare cards**
- **Vanpool costs**

How it works: Your orders will be loaded onto your Navia Benefits Card before the start of the benefit month. You may use the card at any parking or transit merchant that accepts MasterCard™. If you already have a Navia Benefits Card from participation in another Navia administered benefit then you already have the card you need! If you have not been issued one before we will mail one to you once your first order has been set and future orders will be loaded onto the same card. Any unused funds may be used in subsequent months.

Here are some FAQ'S about the program:

Q: When will my Navia Benefits Card be sent to me?

A: If you already have a Navia Benefits Card your funds will be loaded to your current card—there's no need to wait for a new one. If you don't have a card a card will be mailed to you upon your first order. Remember, this card will be the same card if you are enrolled in other benefits with Navia, such as the Flexible Spending Arrangement.

Q: Can I submit a claim to access my benefit?

A: No. Your orders will be loaded to your Navia Benefits Card and you must use the card to pay for your eligible parking and/or transit product.

Q: What happens to the balance on my Navia Benefits Card at the end of the benefit month?

A: The balance will roll over from month-to-month as long as you are an active employee and remain eligible for this benefit. Keep in mind that these funds may only be used to pay for eligible expenses. They may not be used to pay for expenses covered by another benefit. Upon termination, your Navia Benefits Card will be shut off and any unused balance on the cards will be forfeited.

Q: Can I transfer my balance between the parking and transit benefits?

A: No. While you are able to participate simultaneously in parking and transit benefits, federal regulations prohibit a balance from transferring from one benefit to the other.

Q: Where can I use my Navia Benefits Card for eligible expenses?

A: You can use your card at any transit or parking merchant that accepts Mastercard™. For instance, you can use the card on the website of your transit/parking agency or at kiosks at transit stations and parking lots. Please note that you may not use the card at kiosks at non-transit/parking merchants such as drugstores or grocery stores.

Q: How can I check the balance on my Navia Benefits Card?

A: You can check your balance online at www.naviabenefits.com or by contacting customer service (contact info below).

Still have questions on how the GoNavia Benefit works?

Visit Us Online
www.naviabenefits.com

Call Us
(800) 669-3539
Monday - Friday (5AM - 5PM PST)

Email Us
customerservice@naviabenefits.com